



Addendum to SEG Western Region Catalog • Volume XXIX • July 2016

Programs	Day/Evening	Quarters/Weeks	Start Date	End Date	Day/Time	Clinical Internship
Professional Massage Therapy Program (PMTP)	Full-Time Day	32 weeks	1/3/17 3/13/17 5/22/17 8/1/17 10/10/17	7/30/17 10/8/17 12/17/17 3/11/18 5/20/18	M, T, W, TH 9:00 am - 5:30 pm Some classes may be held M-W only.	Saturday or Sunday (to be assigned) 8:00 am - 1:30 pm or 1:00 pm - 6:30 pm Weeks 8-32
Professional Massage Therapy Program (PMTP)	Part-time Evening	52 weeks	1/3/17 3/13/17 5/22/17 8/1/17 10/10/17	12/17/17 3/11/18 5/20/18 7/29/18 10/7/18	M, T, W, TH 7:00 pm - 10:30 pm Classes may be held on Friday if a holiday falls on a M, T, W, or TH.	Saturday or Sunday (to be assigned) 8:00 am - 1:30 pm or 1:00 pm - 6:30 pm Weeks 28-52
Master Bodyworker Program (MBP)	Full-Time Day	42 weeks 32 PMTP weeks MBP final term is 10 weeks	1/3/17 3/13/17 5/22/17 8/1/17 10/10/17	3/12/17 5/21/17 7/30/17 10/18/17 12/17/17	Quarter 4 M, T, W, TH 9:00 am - 5:30 pm	

*Program lengths include possible holidays and breaks.



Addendum to SEG Western Region Catalog • Volume XXIX • July 2016

Programs



Professional Massage Therapy Program
750 clock hours
47.5 quarter credits
(diploma program)

Master Bodyworker Program
900 Clock hours
58.5 quarter credits
(diploma program)

Tuition Fee	\$12,475.00	\$4,510.00
Registration Fee	\$50.00	\$50.00
Book Fee	\$417.00	\$196.00
Table Fee	\$369.00	
Supply Fee	\$160.00	\$14.00
Sub Total	\$13,471.00	\$4,770.00
Salt Lake Sales Tax	\$64.80	\$14.39
Orem Sales Tax	\$64.80	



Professional Massage Therapy Program
750 clock hours
47.5 quarter credits
(diploma program)

Master Bodyworker Program*
970.5 clock hours
63 quarter credits
(diploma program)

Tuition Fee	\$13,165.00	\$4,510.00**
Registration Fee	\$50.00	\$50.00
Book Fee	\$417.00	\$196.00**
Table Fee	\$369.00	
Supply Fee	\$160.00	\$14.00**
Sub Total	\$14,161.00	\$4,770.00**
Las Vegas Sales Tax	\$76.63	\$17.01**



Professional Massage Therapy Program
815.5 clock hours
53 quarter credits
(diploma program)

Master Bodyworker Program
1036 clock hours
68.5 quarter credits
(diploma program)

Tuition Fee	\$12,420.00	\$4,510.00
Registration Fee	\$50.00	\$50.00
Book Fee	\$417.00	\$196.00
Table Fee	\$369.00	
Supply Fee	\$160.00	\$14.00
Sub Total	\$13,416.00	\$4,770.00
Tempe Sales Tax	\$76.63	\$17.01
Phoenix Sales Tax	\$81.36	



Professional Massage Therapy Program
750 clock hours
47.5 quarter credits
(diploma program)

Tuition Fee	\$12,665.00
Registration Fee	\$50.00
Book Fee	\$417.00
Table Fee	\$369.00
Supply Fee	\$160.00
Sub Total	\$13,661.00
Westminster Sales Tax	\$78.99
Aurora Sales Tax	\$78.05

2016 - 2017 Holidays

No classes will be held on these days.

Thanksgiving	11/24/16 – 11/25/16
Holiday Break (Includes Christmas & New Years)	12/19/16 – 1/2/17
Martin Luther King Jr. Day	1/16/17
President's Day	2/20/17
Spring Holidays	4/14/17 & 4/16/17
Memorial Day	5/29/17
Independence Day	7/4/17
Pioneer Day (Utah Only)	7/24/17
Labor Day	9/4/17
Columbus Day	10/9/17
Thanksgiving	11/23/17 – 11/24/17
Holiday Break (Includes Christmas & New Years)	12/18/17-1/1/18

* Not all holiday breaks are applicable to all programs. Please refer to your program schedule.

** Classes not held on holidays will occasionally be held on Friday instead.

* Orem Clinical Internship is offered on Saturday only 7:00 a.m. - 12:30 p.m. or, 12:00 p.m. - 5:30 p.m. or, 5:00 p.m. - 10:30 p.m.

** The Master Bodyworker Program is only offered at the Salt Lake City, Tempe and Las Vegas campuses. The Professional Massage Therapy Program must be successfully completed prior to beginning the Master Bodyworker Program. The Master Bodyworker Program is offered daytime only.



Program Disclosures

Programs vary by campus and are subject to change.

Professional Massage Therapy Program

Gainful Employment Disclosures for the Professional Massage Therapy Program: Graduates can get jobs as massage therapists – see summary report for massage therapists (SOC 31-9011) at <http://www.onetonline.org/link/summary/31-9011.00>.

	Salt Lake City	Orem	Las Vegas	Tempe	Phoenix	Aurora	Westminster
On-time graduation rate for program graduates	90%	90%	85%	89%	89%	68%	68%
Job placement rate for program graduates as reported to accrediting agency	80%	80%	73%	89%	89%	74%	74%
Accrediting agency & year of job placement report submission	ACCET 2016	ACCET 2016	ACCET 2016	ACCET 2016	ACCET 2016	ACCET 2016	ACCET 2016
Tuition and fees	\$12,589.80	\$12,589.80	\$13,291.63	\$12,546.63	\$12,551.36	\$12,793.05	\$12,793.99
Books and supplies	\$946.00	\$946.00	\$946.00	\$946.00	\$946.00	\$946.00	\$946.00
On-campus room and board	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Median debt for program graduates for federal loans	\$7,790	\$7,790	\$8,607	\$7,797	\$7,797	\$7,842	\$7,842
Median debt for program graduates for private loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Median debt for program graduates for institutional loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Master Bodyworker Program

Gainful Employment Disclosures for the Master Bodyworker Program: Graduates can get jobs as massage therapists – see summary report for massage therapists (SOC 31-9011) at <http://www.onetonline.org/link/summary/31-9011.00>.

	Salt Lake City	Las Vegas	Tempe
On-time graduation rate for program graduates	100%	100%	100%
Job placement rate for program graduates as reported to accrediting agency	83%	90%	100%
Accrediting agency & year of job placement report submission	ACCET 2016	ACCET 2016	ACCET 2016
Tuition and fees	\$17,164.19	\$17,868.64	\$17,123.63
Books and supplies	\$1,156.00	\$1,156.00	\$1,156.00
On-campus room and board	N/A	N/A	N/A
Median debt for program graduates for federal loans	\$10,117	\$10,194	\$9,296
Median debt for program graduates for private loans	\$0	\$0	\$0
Median debt for program graduates for institutional loans	\$0	\$0	\$0

All costs and statistics current as of January 1, 2017. Tuition and fees are subject to change. For more information, visit our website at www.steinered.com/ge.html. The 220.5 clock hours of the Master Bodyworker Program that are additional to the 750 hours of the Professional Massage Therapy Program are not Title IV eligible.



Staff

National Office Staff

Dave Galloway	National Director of Phoning Operations
Scott Myers	Supervisor - National Phone Reps West Region
Rob Peterson	Team Leader - National Admissions Reps
Tarilyn Powell	Team Leader - National Phone Reps East Region

Salt Lake Main Campus Staff

Greg Brockman	Campus Director
Jennie Day	Bursar
Mela Renteria	Front Desk Manager
Andrea Phillips	Admissions Representative
DaleAnne Haws	Clinic Manager
Tara Nelson	Career Services Manager
Kurtis Steger	Career Services Advisor
Meggie Davenport	Education Manager
Anthony Earl	Facilities Manager
Guadalupe Carroll	Facilities
Raquel Giron	Facilities
Garrett Ting	Financial Aid Manager
Gisela Bruehl	Financial Aid Advisor
Lemina Schwenke	Front Desk Administrative Assistant
Aimee Tinsmith	Registrar
Agripina Kelsall	Academic Advisor
Jason Jardine	Massage Instructor (Full-Time)
Kory Brower	Massage Instructor (Full-Time)
Justin Cottle	Massage Instructor (Full-Time)
Alice Miyamoto	Massage Instructor (Full-Time)
Caleb Larsen	Massage Instructor (Full-Time)
Gavril Muscalu	Massage Instructor (Part-Time)
Janica Rodriguez	Massage Instructor (Part-Time)
Sen Elliott William Wilson	Massage Instructor (Part-Time)
Cori Latilmer	Massage Instructor (Part-Time)
Annalee Foster	Massage Instructor (Part-Time)
Andrew Hansen	Anatomy Instructor (Part-Time)
Justin Collie	Massage Instructor (Part-Time)

Orem Branch Campus Staff

Don Liufau	Campus Director
Andrea Alleman	Admissions Director of Admissions
Emily B. Smith	Bursar
Jennifer Jones	Career Services Manager
Clairise Casper	Clinic Manager
Char Olenik	Education Manager
Anthony Earl	Facilities Manager
Scott Davis	Financial Aid Manager
Keisha Barrington	Registrar
Steve Barrington	Massage Instructor (Full-Time)
Tanika Larsen	Massage Instructor (Full-Time)
Weston Sorensen	Massage Instructor (Full-Time)
Ronda Tracy	Massage Instructor (Full-Time)
Jeannette Green	Adjunct Instructor
Derek Pond	Adjunct Instructor

Las Vegas Branch Campus Staff

Tana Barre	Campus Director
Chris Knight	Education Manager
Federico Flores	Front Desk Manager
Darwanna Duncan	Administrative Assistant
Rachael Harris	Admissions Representative
Joshua Gunter	Admissions Representative
Sandra Nelson	Admissions Representative
Diana Whitesides	Financial Aid Manager
(open)	Financial Aid Advisor
Taryn Cronkite	Bursar
Kryston Latta	Registrar
Radika Luong	Academic Advisor
Tabitha Barfield	Academic Advisor
Bianca Smith	Career Services Manager
Mary Muhammad	Career Services Advisor
Clarence Garcia	Career Services Advisor
Nick Jacobs	Clinic Manager
Nina Jaroslowsky	Massage Instructor (Full-Time)
Karma Kiernan	Massage Instructor (Full-Time)
Tiffany Pugh	Massage Instructor (Full-Time)
Van Whaley	Massage Instructor (Full-Time)
Jared Pierce	Massage Instructor (Full-time)

Tempe Branch Campus Staff

Summer Shipley	Campus Director
(open)	Academic Advisor
Terry Imes	Administrative Assistant
Gayle Jackson	Administrative Assistant
Joe Perez	Admissions Representative
Tara White	Director of Admissions
Trina Hedrick	Bursar
Alsinia Hutzler	Career Services Advisor
Sarah Hammond	Career Services Advisor
Patricia Mitchell	Clinic Manager
Rosa DiFiori	Education Manager
Amy Kelly	Esthetics Instructor - Co-Director
Julie Slensby-Oldham	Esthetics Instructor - Director
Patty Karlage	Esthetics Instructor
Jesse Stevens	Facilities Manager
Janet Watson	Financial Aid Advisor
Jeanine DeTiege	Financial Aid Supervisor
Olivia Halliday	Massage Instructor
Thomas Mercier	Massage Instructor
Jimmy Gialelis	Massage Instructor
Jeanette Hendricks	Massage Instructor
Hope Hammett	Massage Instructor
John Sanders	Massage Instructor
Kelly Stivers	Massage Instructor
Jennifer Youngs	Massage Instructor
Jason Winckler	Registrar



Phoenix Branch Campus Staff

Angie Bacino	Campus Director
Rachel Smith	Academic Advisor
Raylen Davis	Admissions Representative
Jimmy Fuentes	Admissions Representative
Shea McCauslin	Admissions Representative
Sharon Miller	Bursar
Teresa Bergquist	Career Services Manager
Lindsey Males	Career Services Advisor
Ryan Sedar	Career Services Advisor
Jennifer Deakin	Clinic Manager
Christy Kuratko	Education Manager
Jesse Stevens	Facilities Manager
Anita Howard	Financial Aid Manager
Richard Beights	Financial Aid Advisor
Chris Atwater	Front Desk Manager
Corey Clark	Front Desk Advisor
Theresa Chavez	Registrar
Randa Stanford	Massage Instructor (Full-Time)
Maria McCracken	Massage Instructor (Full-Time)
Jeremy Raetz	Massage Instructor (Full-Time)
Phong Nguyen	Massage Instructor (Full-Time)
Jennifer Craig	Massage Instructor (Full-Time)
Marchelle Kavena	Massage Instructor (Part-Time)
Pamela Brown	Esthetics Instructor (Full-Time)
Esther Mott	Esthetics Instructor (Part-Time)
Casey Powers	Esthetics Instructor (Part-Time)
Chanel Dean	Esthetics Instructor (Part-Time)
Amy Beck	Esthetics Instructor (Part-Time)

Westminster Branch Campus Staff

Heather Jaques	Campus Director
Samantha Begines	Bursar
LeaAnn Flanders	Clinic Manager
Pam Doody	Financial Aid Advisor
Omar Matthys	Education Manager
Jazmyne Lewis	Career Service Manager
Keith Davis	Facilities Manager
Alejandra Hernandez	Financial Aid Manager
Kelly Poindexter	Front Desk Administrative Assistant
Carol Nicolich	Front Desk Manager
Rochelle Owens	Registrar
Amirta Nand	Kumar Massage Instructor (Full-Time)
Kristin Garcia	Massage Instructor (Full-Time)
Diana Khavari	Massage Instructor (part-Time)
Colt Savage	Massage Instructor (Full-Time)
Iris Powell	Massage Instructor (Full-Time)
Travis Foster	Massage Instructor (Part-Time)
Renee Beasley	Massage Instructor (Part Time)
Curtis Maupin	Massage Instructor (Part time)

Aurora Branch Campus Staff

Alecia Collins	Campus Director
Elizabeth Harris	Academic Advisor AM
Tina Williams	Academic Advisor PM
Caryn Mayo	Admissions Representative
Nacole Totten	Admissions Representative
Samantha Begines	Bursar
Crystal Fields	Career Services Manager
Allison Sheldon	Career Services Advisor
Tony Powell	Clinic Manager
Jeffrey Penton	Education Manager
Keith Davis	Facilities Manager
Alex Hernandez	Financial Aid Regional Manager
Darren Smith	Financial Aid Advisor
Stephania Garcia	Front Desk Administrative Assistant
Aaron White	Front Desk Manager
Lo Lake	Registrar
Barb Landrini	Massage Instructor (Full-Time)
Michel Slover	Massage Instructor (Full-Time)
Dave Bowlin	Massage Instructor (Full-Time)
Brandy Anderson	Adjunct Instructor
Cathleen Pizzutello	Adjunct Instructor
Emily Anderson	Adjunct Instructor
Amy Smith	Adjunct Instructor



Catalog Changes

Minimum Cancellation and Settlement Policy - page 10.

Insert the following after the second sentence in the first paragraph in the Minimum Cancellation and Settlement Policy on page 10:

Cancellation requests may be made in any format, written or verbal.

Transfer of Credit - page 10.

Replace the fourth bullet point in column two of the Transfer of Credit policy on page 10 with the following:

Exception—First Aid, CPR & AED: a student may be granted transfer credit for First Aid, CPR & AED if he/she is currently certified in First Aid, CPR & AED through a nationally recognized agency, and the certifications are valid through the student's scheduled graduation date from SEG. Proof of certification must be provided for transfer credit to be considered.

Attendance Make-Up - page 28.

Replace the Attendance Make-Up policy on page 28 with the following:

Attendance Make-Up

Although SEG expects students to attend all sessions in all courses, we recognize that extenuating circumstances may occur that cause a student to miss class. To ensure that students are receiving the course information and supervised practical experience necessary to become competent practitioners, we offer make up options for students to meet the attendance requirements.

When an absence occurs, students must make up the missed class session as soon possible in order to obtain pertinent course information in a timely manner, as well as to maintain satisfactory attendance rates. Students are required to maintain at least an 80% cumulative attendance rate in the program, which is evaluated officially every ten weeks. If a student has below 80% cumulative attendance at two consecutive official assessments, the student will be withdrawn. To avoid this, absences should be rare and made up as quickly as possible upon the student's return to school.

In addition, students must have 90% cumulative attendance in the program, along with 100% attendance in clinic, to graduate. For more information on attendance requirements, please refer to the "Attendance Requirements & Credit" policy.

Attendance make up should be coordinated with the Student Services department. Students are expected to attend the session that was missed with another class in order to obtain the complete information offered in the session. If the session needed is not available for make up, or scheduling constraints exist, a student may, at the discretion of the Education Manager, attend make up hours with an Instructor to obtain the missed information and needed hours.

Attending a Class Session for Attendance Make-up

- Students should coordinate with the Student Services department to determine the best opportunities for completing make up attendance.
- When possible, the class session that was missed is the class session that should be attended for make up.
- Students should arrive on time to the session being made up. Students making up a portion of a session should arrive at the beginning of the session or during a break to limit disruption to the educational process taking place in the classroom.
- Make up students are admitted to course sessions upon space availability. Attendance space is given to regularly scheduled students first. If a class reaches capacity or the student-to-faculty ratio, additional make up students will not be able to attend the session and will have to reschedule the make up.
- Active participation is required in all courses; therefore, if a make-up student is unable to fully participate, he/she will not be able to make up the session until active participation is possible.
- If a make-up student begins working with another student in a practical portion of a session, the make up student must stay for the entire practical portion, so as not to impede the educational process of the student he/she is paired with in class.
- A student who is making up is responsible for informing the Instructor that he/she is making up the session and needs to be added to the rollsheets to receive attendance credit.



Addendum to SEG Western Region Catalog • Volume XXIX • July 2016

- If a student is making up a partial session, the student is also responsible for informing the Instructor when he/she is leaving the session.
- Students planning to leave class early should only do so during a break, so as not to disrupt the learning environment in the classroom. If a student fails to check out with the Instructor prior to leaving a make-up session early, he/she receives no credit for the make up attendance.

Attending Make-up Hours with the Instructor

- If the make up session needed is unavailable, or a scheduling conflict exists, a student may contact the Education Manager to obtain approval to make up the necessary hours with the Instructor directly.
- The Education Manager approves or denies the request, based on session and schedule availability. The Education Manager will make every reasonable effort to accommodate students' make up needs.
- When the request is approved, the Instructor schedules the requested make up hours with the student. All make up hours must be attended at the campus. Multiple students may be scheduled for the same make up hours with an Instructor. During the make up hours, the Instructor covers the curricular information that the student missed, and may conduct or oversee hands-on exercises during the hours to ensure student comprehension and retention of the course material. Once the scheduled make up hours are completed, the Instructor fills out a Make-up Attendance Hours rollsheets, and turns it into the Student Services department for data entry into the attendance records.

Attending Make-up for Massage Clinic

A student can make up a missed shift on the opposite day of their assigned shift (except for students attending the UCMT Orem campus), or on a scheduled day off. Make-up students must arrive early and ensure their name is on the wait list. Booth space is granted on a first come, first serve basis. If a booth is available at the time the shift starts, students may complete the shift. Late arrivals will not be considered.

- Make-up can be completed in full shift, ½ shift and ¼ shift increments.

- All partial shift makeup is conducted in full massage session increments only, even when only partial session credit is needed to reach the 25% or 50% mark.
- Students attending a make-up session cannot arrive late.
- Students may not complete more than one internship shift per day (except for students attending the UCMT Orem campus).
- The Clinic Manager may limit the number of make-up students allowed on a shift to ensure that scheduled students can successfully complete the required number of massages.

Withdrawal – Dismissal - page 34.

Replace the Self-Withdrawal section in the Withdrawal – Dismissal on page 34 with the following:

Self-Withdrawal - A student who wishes to withdraw from a program may notify the school in any format, written or verbal. The date the school receives the withdrawal request is the date of determination for the withdrawal.

Leave of Absence - page 39.

Replace the second paragraph in the second column in the Leave of Absence on page 39 with the following:

All leave of absences are measured in calendar days and include school breaks and holidays in the total days allowed. Generally, only one leave of absence will be approved in any twelve-month period. However, if necessary, a student can request an extension or an additional LOA. LOA extensions and additional LOAs have the same documentation requirements as initial LOAs. The combined total number of days of all leave of absences for a student cannot exceed 180 calendar days or half the program length, whichever is less, including school breaks and holidays.



Leave of Absence - page 40.

Replace the *Appealing a Denial & Requests for LOA Extensions* section in the Leave of Absence on page 40 with the following:

Appealing a Denial

If a student receives a denial of a leave of absence he/she can submit a written appeal to the Campus Director. A letter of explanation and supporting documentation should be submitted. The student will receive notification of the appeal approval or denial within five business days.

Veteran's Attendance Policy - page 41.

Replace the *Veteran's Attendance Policy* on page 41 with the following:

Veteran's Attendance Policy

Early departures, class cuts, tardies, etc., for any portion of a class period will be counted as one quarter (1/4) absence. Students exceeding 10% total absences in a calendar month will be terminated from their VA benefits for unsatisfactory attendance. In order to show that the cause of unsatisfactory attendance has been removed, students must show good attendance (as defined) for one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be recertified for VA education benefits. The student's attendance record will be retained in the veteran's file for USDVA and SAA audit purposes.

Standards of Academic Progress for VA Students

Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of 2.0 each evaluation period. A VA student whose CGPA falls below 2.0 at the end of any evaluation period will be placed on academic probation for a maximum of two consecutive term of probation, the student's VA educational benefits will be terminated. A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the school to be recertified after attaining a CGPA of 2.0.

Refund Policies - page 43.

Replace the third sentence in the first paragraph of the *Refund Policies* on page 43 with the following:

Students who wish to withdraw are encouraged to do so verbally or in writing to a campus official.



Program Advisory Committee Members

Utah College of Massage Therapy – Salt Lake

Paul Cannon Massage Envy
 Craig Cannon Massage Envy
 Terri Holbrooke Knead a Massage
 Meghan Sprechler Knead a Massage
 Angie Orcutt Montage
 Adrienne Henderson Montage

Utah College of Massage Therapy – Orem

Bernie Nielsen Remedez Spa
 Cathy Smith, LMT Keep In Touch Massage
 Gary Schow, LMT Gary's Corporate Massage
 Tyffani Jackson, LMT & RMT .. Therapeutic Massage & Bodywork
 Raette Welch, LMT. No County
 Clairise McDonald, LMT Massage Envy
 Darin Adams, LMT Healing Massage
 Tiffany Brevik-Cameron, LMT. Sundance Spa

Nevada School of Massage Therapy

Allison Mizener Massage Heights Adobe Plaza
 Ariana La Cour LV Meetup Group
 David Otto LV Meetup Group
 Deanna Serio Massage Heights South Pointe
 Franchesta Hammonds Massage Envy
 Jane Cox MGM Grand Spa
 Laura Stendel Casino'ssage
 Marissa Hawkins Massage Envy
 Mikki Chacon Massage Envy
 Salvatore Cirifalco Massage Envy
 Susan Comer Elements Therapeutic Massage
 Tori Bowman Professional Massage, Inc.
 Trish Mittelstadt Nurture Spa at Luxor
 Zoe Nelson MGM Grand Spa

Arizona School of Massage Therapy – Tempe & Phoenix

Jim Lockett NMT Centers
 Steve Henrenx NMT Centers
 Chris Barth Massage Envy
 Jaime Kite-Steen Dolce Salon & Spa
 Brittany Murphy Dolce Salon & Spa
 Janet Schwab Elements Spa
 Bernadette Richardson .. Massage Envy

Denver School of Massage Therapy - Westminster & Aurora

Jennifer GiambroneHand and Stone Massage
 Rollie Synder. Joyful Healing Massage
 Ann Blake Stanley Lake Massage
 Sandra Quintana Broadmoor
 Kelly Richert Omni Interlocken Resort
 Michelle Merhib Elements
 Larry Reif Massage Envy
 Christine Mallard Elements
 Erik Bostrom .. Hand and Stone Massage



Addendum to

Student Catalog & Handbook
Volume XXIX • July 2016

Acknowledgement and Agreement

I have received the addendum to the 2016 SEG Western Region Student Catalog & Handbook with the effective date of July 2016. I have read, understand, and agree to abide by the policies and procedures contained therein. I accept that failure to abide by these policies can be grounds for dismissal. Additionally, I understand that SEG copyrighted materials may not be reproduced or distributed, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without prior written permission of SEG. Any violation of SEG copyright will result in legal action to the full extent of the law and/or dismissal from SEG schools.

Date _____/_____/_____

Signature _____

Print Name _____